



KN FreightNet First Steps

Version 2.3



Introduction

Kuehne+Nagel's KN FreightNet service provides you with seamless online processes for your **airfreight** business, comprising web solutions for automated instant quotations, immediate booking service and superior shipment visibility.



Obtain your Quotation Quote



Place your booking **Book**



Get full visibility

Track



Key features and capabilities

- Instant export and import quotations based on your KN Products "all-in" rates (including door-to-door shipments)
- Online export and import booking with immediate data transfer to your Kuehne+Nagel office
- User-friendly with
 - Clearly structured menus
 - On-screen help
 - Availability of templates
 - Automatic address book updates
- Upload assistant for your shipping documents
- Keep track of your airfreight transactions with our quotation and booking overview

Dedicated Contact Center for your immediate assistance



KN Products for airfreight

KN airfreight products are the integral part of your KN FreightNet solution.





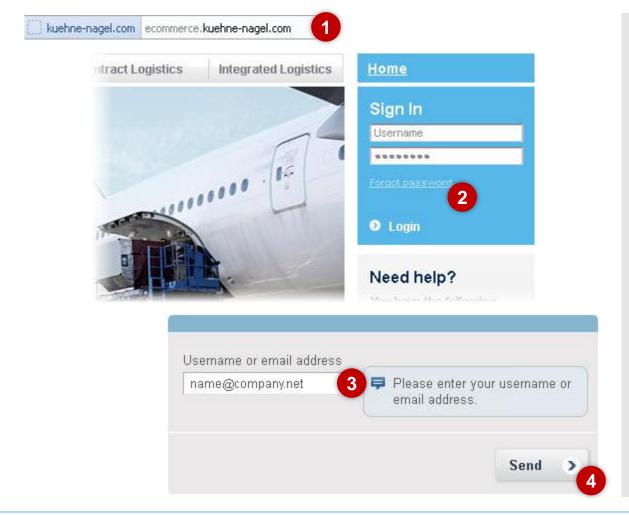


Our innovative and unique products, featuring:

- "Cargo 2000 inside"
- Visibility of planned and actual cargo movements
- Automatically calculated "All in" price
- Immediate availability of pricing (even door-to-door)
- Accurate and standardised invoicing



Retrieving initial password



For initial use of KN FreightNet you will need to obtain a password.

- 1. Go to ecommerce.kuehnenagel.com
- 2. Click Forgot password
- 3. Enter your e-mail address
- 4. Click Send

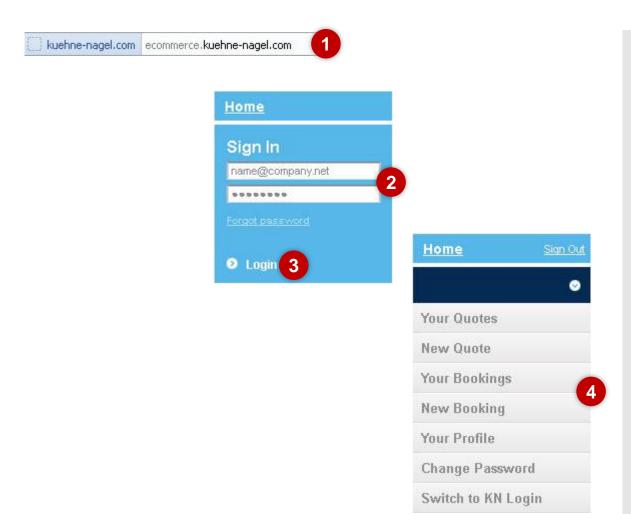
You will receive an e-mail with your username and initial password which can be changed at a later time.

Note: KN FreightNet and KN Login share same user data.

Hint: Use the copy-and-paste function to enter your password.



Logging in

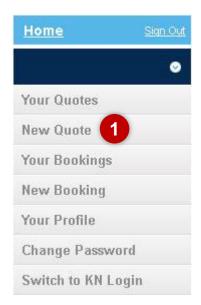


In order to use your personalized account you will need to identify yourself.

- 1. Go to ecommerce.kuehnenagel.com
- 2. Enter your username and password
- 3. Click Login
- 4. Select an option from the main menu



Get and save a quote





With KN FreightNet you can get your quote within minutes and save it for later reference.

1. Click New Quote

Enter shipment details to receive your quotation offer.

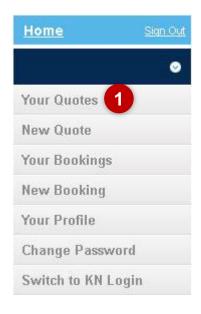
 Click Save quote & Book later to store your quotation data for later use.

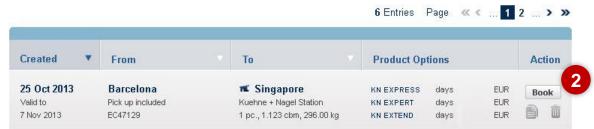
For easier identification you will receive an unique quotation ID.

Hint: In case you are working with the imperial system remember to change the unit of dimension to "lb/inch" within the Cargo Details section or pre-set in Your Profile menu.



Book a saved quote





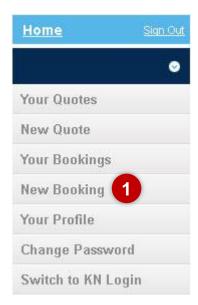
You can book your shipment from a previously saved quote.

- 1. Click Your Quotes
- 2. Search for desired quote and click *Book*

On the following screens you enter all shipment details. You are also able to review your complete data before confirming the booking.



Book a new shipment





Alternatively you can instantly book a shipment. Pricing can be reviewed before placing the booking.

1. Click New Booking

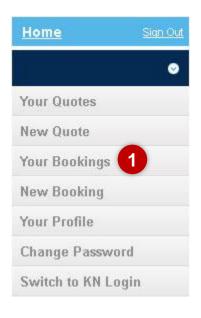
On the following screens you enter all shipment and invoicing details.

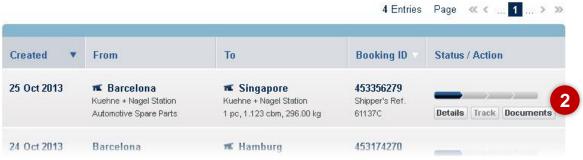
2. Select the desired KN Product offer to continue with booking

You are also able to review your complete data before confirming the booking.



Review bookings and upload documents



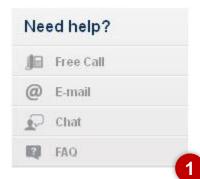


In Your Bookings menu you are able to get a quick overview of all your placed bookings. Additionally you may upload shipping documents.

- 1. Click Your Bookings.
- Search for desired shipment and click *Documents* to upload your shipment documentation



Need help?





- For any questions, problems or suggestions do not hesitate to get in contact with us.
- 1. Click the desired option within the Need help? box

You have following options:

- Review our Frequently Asked Questions (FAQ)
- Send us an Email
- Chat with one of our agents
- Call us free of charge



